

**TOWN OF SOMERS  
BOARD OF FINANCE  
SPECIAL MEETING MINUTES  
Tuesday, March 25, 2014  
7:00 PM  
Town Hall Auditorium**

**1. Call to Order**

The meeting was called to order at 7:00pm by Chairman Jim Persano.

**2. Members Present**

Members Jim Persano, Tom Mazzoli, Steve Krasinski, and Tim Geib were present and constituted a quorum. Also present were First Selectman Lisa Pellegrini, Selectman Kathy Devlin, Selectman Bud Knorr, CFO Mike Marinaccio, Superintendent Dr. Maynard Suffredini, BOE Chairman David Palmer, School Business Manager Bill Boutwell, Recreation Director Amy Saada, Library Director Francine Aloisa, DPW Director Jeff Bord, DPW Deputy Director Todd Rolland, and Police Sgt. Jose Claudio.

**3. Selectmen's Update**

None.

**4. FY 2015 Budget Discussion and Recommendations**

Dr. Maynard Suffredini presented the Board of Education budget proposal for Fiscal Year 2015. Suffredini presented an analysis of the current budget (Fiscal Year 2014) with the proposal for Fiscal Year 2015. He showed a 1.9% increase over last year's budget. The drivers for the budget increase are salaries increasing by \$344,715, insurance increase of \$16,758, transportation increase of \$23,400, and an increase in special education of \$1,500.

Steve Krasinski questioned Suffredini about the New Technology portion of his proposed budget. Krasinski wanted to know if it was part of CIP or part of his operating budget. Suffredini replied that technology is part of the operating budget to complete iPad program. CIP is committed for \$65,000 for continuing technology purchases, however.

Lisa Pellegrini presented the budget for the town government. The revenue budget was the first part of the presentation, showing an overall increase of \$485,606, a 1.65% increase from last year. The primary driver of this was the addition of the solar energy farm. This was followed by the presentation of the expenditures. Expenditures are up \$125,681 from last year, a 0.43% increase. There was a reduction of debt service due to previous refinancing initiatives and the CIP was lowered to \$300,000 which was the amount traditionally used. Overall there is a projected surplus of \$359,925. Actual amounts will be determined by final state aid funding and if there are any cuts or increases to aid. Pellegrini hopes that in light of the projected surplus the Board would

have an in depth discussion regarding the CIP budget as well as look at ways to improve the process.

The proposed budget is as follows:

	<u>2013/2014</u>	<u>2014/2015</u>	<u>Increase/(Decrease)</u>	<u>Percentage</u>
Town	\$ 6,877,829	\$ 7,057,271	\$179,442	2.6090%
BOE	\$20,357,880	\$20,744,253	\$386,373	1.8979%
Debit	\$ 1,765,693	\$ 1,417,307	(\$348,386)	-20.0000%
CIP	<u>\$ 391,748</u>	<u>\$ 300,000</u>	<u>(\$ 91,748)</u>	<u>-23.0000%</u>
	\$29,393,150	\$29,518,831	\$125,681	0.4276%

Pellegrini gave the Board notice that there was a discussion going on regarding the possible need of a paid Fire Chief in the next year and a half; however the Fire Commission would need to present a full analysis before any decisions would be made. She hopes that the Fire Commission would convene a panel that would include a member of the Board of Finance, in addition to a member from the Board of Selectmen. Discussions about the upcoming bond issuance were had. Tim Geib asked for more explanation of the newly added recreation position. Amy Saada answered any questions that he posed.

#### **5. Budget Flyer, Content Finalization and Approval**

None.

#### **6. LoCIP Expenditures**

The Board posed a question to determine if LoCIP expenditures should go through the Board of Finance. Steve Krasinski asked for a process & procedures from the Finance Department for LoCIP. The CFO had a summary in the Boards packet of information for their review. Jim Persano wants to discuss LoCIP and CIP more at an upcoming meeting.

#### **7. Other Business**

Lisa Pellegrini asked the Board of Finance for a motion for her to sign the contract for the upcoming Fire Truck Chassis purchase.

*Steve Krasinski made a motion to approve Lisa Pellegrini to sign a contract for the purchase of a tanker truck in the amount of no more than \$325,000, with \$125,000 to be prepaid for the chassis after May 1st, 2014, followed by the balance of \$200,000 to be paid after November 1, 2014, seconded by Tom Mazzoli. A unanimous decision followed.*

#### **8. Appropriations and Transfers**

**Transfers:**

**Department: Police**

**Transfer to:**

<b>Account Name</b>	<b>Account Number</b>	<b>Amount</b>
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Equipment & Supplies                      100-2017-020-0619-5-00                      \$1,000

**Transfer From:**

Equipment Maintenance                      100-2017-020-0432-5-00                      \$1,000

**Department: Police**

**Transfer To:**

Training    100-2017-020-0322-5-00                      \$2,000

**Transfer From:**

Shift Premium                                      100-2017-020-0151-5-00                      \$2,000

**Department: Human Services**

**Transfer To:**

Printing & Reproduction Newsletter      100-5130-070-0550-5-01                      \$3,243.91

**Transfer From:**

Supplies    100-5130-070-0619-5-00                      \$3,243.91

*A motion was made by Tom Mazzoli to approve the above transfers and appropriations, seconded by Tim Geib. A unanimous vote followed.*

**9. Adjournment**

*A motion was made by Tom Mazzoli to adjourn the meeting at 8:28pm, seconded by Jim Persano and voted unanimously to adjourn.*

Respectfully Submitted,

Brian Wissinger

*MINUTES ARE NOT OFFICIAL UNTIL APPROVAL AT A SUBSEQUENT MEETING*